

# COVID-19 Safety Guidelines

## R A Butler Academy

- Physical contact between students will be discouraged at all times. All activities, games and tasks will be contact free.
- All students to be temperature checked on arrival with fast acting non-contact infrared thermometer.
- Students regularly informed of the importance of good hygiene and encouraged to wash hands thoroughly and regularly, particularly before and after classes.
- No contact with doors on arrival – access area to be kept open on entry and departure.
- Parents asked to drop children off at specific times and to collect at specific times. Mobile contact to be provided for emergency contact should parents be arriving for drop off or collection outside of these times.
- Classes to be shortened by 5 to 10 minutes to provide time window to allow for students to be collected from previous classes before students for following classes arrive.
- Students and teachers will socially distance at all times.
- Hand sanitizer stations to be made available for all sessions.
- Tutors to wear face masks whilst registering and signing out students before and after each session.
- Teaching space to be cleaned by teachers between sessions.
- No parents and/or guardians permitted in sessions at any time.
- Students told not attend class if they are showing any signs or symptoms of the virus.
- Students attendance will be recorded via an online registration system for track and trace purposes.